

# Application For Downtown Whitby Community Improvement Plan Grant Programs- Development Grants



The Corporation of the Town of Whitby – Strategic Initiatives Division, Office of the CAO

575 Rossland Road East, Whitby Ontario, L1N 2M8

Telephone: 905-444-3164 Email: [downtowns@whitby.ca](mailto:downtowns@whitby.ca)

## SHADED AREAS FOR OFFICE USE ONLY

<b>Date Received:</b>	<b>Date Approved:</b>	<b>Approved By (Initials):</b>
<b>Site Plan File:</b>	<b>Grant Applied for:</b>	<b>Amount:</b>
	Development Charge Exemption <input type="checkbox"/>	Tax Increment Equivalent Grant <input type="checkbox"/>
	Cash-In-Lieu (CIL) of Parking <input type="checkbox"/>	

## 1. Required Documents - Incomplete Applications Will Not Be Processed

Please indicate that the required documents are attached by placing a checkmark in the box provided

- The Downtown Whitby Community Improvement Plan Grant Program Form is to be completed** in full and submitted to the Town of Whitby Strategic Initiatives Division.
- Site Plan** of Proposed Development.
- Rationale** to justify how the CIP Program Grant is appropriate for the development (as required).
- Documentation of appropriate approvals** from other departments (as required and determined at a Pre-consultation meeting) with Planning and Development staff .

## 2. Owner / Applicant / Agent / Architect Information:

Please list the contact information for each of the following (if applicable):

Name	Mailing Address & Postal Code	Contact Information
<b>Owner:*</b>		Telephone:
		Email:
<b>Applicant:**</b>		Telephone:
		Email:
<b>Agent or Solicitor:**</b>		Telephone:
		Email:
<b>Architect/Contractor/Designer:</b> Please include firm name		Telephone:
		Email:

\* If there is more than one owner, attach a list of each owner. If the owner is a company, provide the name and address of company owner(s).



**\*Only fill out fields that are applicable below**

Applied Grant	Additional Information		
<p><b>Tax Increment Equivalent Grant (TIEG)</b></p> <p>Please attach project details i.e. site plan, projected unit sale prices and/or rental rates of units to be constructed</p>	Town Portion of Pre-project Property Taxes:		Total Estimated Value of Work:
<p><b>Development Charge (DC) Exemption</b></p> <p>Please attach project details and letter noting commitment and timing to proceed to building permit</p>	Percentage and Type of DC Exemption applying for:		Total Estimated Value of Work:
	Total Units (breakdown):		Total GFA (breakdown):
<p><b>Cash-in-Lieu of Parking</b></p> <p>Please attach the parking study or rationale</p>	Number of Non-Residential Parking Spaces Proposed:	Number of Non-Residential Parking Spaces Required:	Total Estimated Cash-in-Lieu of Parking (\$3,750 / space):
<p><b>Additional Funding Sources</b></p> <p>Please indicate any other sources of government and/or non-profit organization funding being applied against eligible costs for the project</p>			

\*To be eligible for any grant programs, the amount of grants expected cannot exceed the total value of work.

**6. Construction**

Approximate date of construction commencement: \_\_\_\_\_

Approximate date of construction completion: \_\_\_\_\_

**7. How did you hear about the Community Improvement Plan (CIP) Program?**

Whitby's Website     Word of Mouth     Business Improvement Association (BIA)     Brochure

Other: \_\_\_\_\_

**8. Applicant's Acknowledgement:**

- That this application and the attached supporting documentation, information and materials, if any, contains information collected and maintained specifically for the purpose of creating a record available to the general public and is open to inspection by any person during normal office hours pursuant to the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*;
- That conceptual development plans and/or drawings submitted with this application are not reviewed for compliance with the Ontario Building Code (O.B.C.) and/or related regulations;
- That submission of this application constitutes tacit consent for authorized Town staff representative(s) to inspect the subject lands or premises, and to carry out any inspections, tests and investigations as may be required;
- That additional fees and/or charges (e.g. building permit fees, parkland dedication fees, development charges) associated with any development approved in conjunction with this application may be required; and
- That additional information and/or materials may be required, and therefore, the application may not be deemed complete, nor processed unless the additional information and/or materials are submitted.

Questions about the collection and inspection of this information should be directed to: **Strategic Initiatives Division, Office of the CAO, Town of Whitby, 575 Rossland Road East, Whitby, Ontario, L1N 2M8, Telephone: 905-444-3164. Email: [downtowns@whitby.ca](mailto:downtowns@whitby.ca)**

**Owner's Authorization:**

If the applicant is not the owner of the land that is the subject of this application, then written authorization by the owner, authorizing the applicant to prepare and submit the application must be attached, or the owner must complete the authorization set out below (please print).

Is written authorization attached? Yes  No

If **No**, then the following Owner's Authorization for the Agent to prepare and submit the Application must be completed:

I, \_\_\_\_\_, am the owner of the land that is the subject of this application and I authorize \_\_\_\_\_ to prepare and submit this application on my behalf.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date (DD / MM / YYYY)

**Declaration:**

I, \_\_\_\_\_ (please print), of the \_\_\_\_\_  
(e.g. Town of Whitby) in the \_\_\_\_\_ (e.g. Region of Durham), make oath and say  
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the Sections above is true.  
Sworn (or declared) before me at \_\_\_\_\_ (e.g. Town of Whitby)  
in the \_\_\_\_\_ (e.g. Region of Durham) this \_\_\_\_\_ day of \_\_\_\_\_,  
in the year \_\_\_\_\_.

Applicants Signature:

Commissioner of Oaths: